



Level 3 Certificate in Leadership and Management

ILM leadership and Management Programmes are chosen by more people than those accredited by any other awarding body. The programmes focus on what people actually do in their job roles and provide the skills and knowledge required to perform to the highest standards. The University of Strathclyde ILM programme is designed to adapt to the needs of individual learners and offer a greater flexibility in delivery

The qualifications are made up of units; each unit carries a credit value and will also be the subject of an externally verified assessment piece. The wide variety of units allows you to custom build a qualification to suit your own personal development needs.

Entry Requirements

There are no formal entry requirements but participants will normally be a practising or aspiring first line manager with the opportunity to meet the assessment demands and have a background that will enable them to benefit from the programme.

Qualification Overview

Level 3 Certificate in Leadership and Management	
Notional credit value	Minimum 13 credits (CV)
Guided learning	Minimum 23 hours
Structure	<ul style="list-style-type: none">• Induction – 2 hours• Tutorial support – at least 4 hours• Units selected must meet minimum CV• Two groups of units-Most units to come from group 1 with a maximum of 6 CV allowed from group 2
Assessment	Assessment options will be selected to suit individual units. Depending on the units selected a choice of work-based assignments, reflective reviews, knowledge reviews, written reports or centre-devised alternatives.

Delivery

To maintain flexibility and meet individual needs units will be through a combination of learning and delivery methods that will include classroom based workshops and tutorial support, e-learning modules and self-directed learning. Candidates will attend a qualification induction session. They will then attend a series of half day classroom based workshops delivered via open learning and attendance at relevant OSDU development workshops and completion of e-learning modules.

Unit Title	Date	Session time	
Information & Induction session	20 th September	10.00-12.00	Introduction to ILM and the programme requirements and expectations
Understanding Leadership	11 th October	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning
Understanding the Communication process in the workplace	15 th November	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning
Understanding Change in the Workplace	19 th December	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning
Planning and Allocating Work	17 th January	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning
Understand how to establish an effective team	22 nd February	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning
Developing Yourself and Others	22 nd March	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning
Motivating to Improve Performance	25 th April	9.30-12.30	Half day workshop supported by additional off-line activities/e-learning/self-directed learning

Full cost of Certificate programme £1230 (early bird discount for registrations before end of August)

For further information or to book your place please contact the programme coordinator: Susan Lynch
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